

Risk Management Department

Fire insurance proposal form for fresh proposal / renewal business

(Use extra sheet, if required)

General Description

1	Name of the Insured/proposer		
2	Name of the Bank/s or Mortgagee(s). if any		
3	Proposed period of Insurance	From	То
4	Location of risk		
5	Proposed sum Insured		
	a) Building		
	b) Plant and Machinery		
	c) Stocks		
	d) Furniture, Fixture and Fittings		
	e) Other		
	Total		

Construction

Details	Material	Thickness
Roof		
Walls		
Floor		
Door		
Window		

Risk Assessment

6	Nature of business / occupation of the risk	
7	Number of stories above ground floor	
8	Is any of the following being used within the	
	premises:	YES / NO
	Boiler / Heater	YES / NO
	Generator	
9	Source of electric power	Self generated / external supply
10	Is the risk attached to other building/premises:	YES / NO
11	If attached , please state construction and	
	occupation of the said premises/building	
12	Are the any hazardous/flammable goods stored	YES / NO
	in the premises?	
13	If 'yes' , please provide details:	

	Description , Type of containers/packing and quantity	
14	Operational timings	From To
15	Is any night work involved?	YES / NO
16	Total number of hands (workers)	Full time:
		Part time / temporary
17	Storage arrangement	Stacking / Random / Pallets
18	Storage in open	YES / NO
19	House keeping	Bad / Fair / Good
20	Electrical wiring	Bad / Fair / Good / Excellent Open / Concealed
21	Has the risk suffered any fire loss during the	
	last three years? If so, please give details	YES / NO

Fire Fighting Arrangements

22	Quantity & type of fire extinguishers installed	
23	Expiry date of fire extinguishers	
24	Number of hydrants with hose reels & nozzles	
25	Water storage tank for fire fighting purposes	Overhead / Underground / Open / None Capacity:
26	Number of extinguishers tested during visit	
27	Number of hydrants tested during visit	

Security Arrangements

28	Number of guards / chokidars	
29	Are windows / doors properly secured?	YES / NO
30	Number of entrances into the premises	

Layout Plan

31 5	Site Layout plan provided by the client	YES / NO
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If not, please draw a sketch of the site plan showing actual location and internal partition of the risk and adjacent premises.

I hereby declare that answers given above are in every respect true and correct, and that I have not with-held any information within my knowledge likely to affect the decision of the company as to my eligibility for this Cover.

Dated	Signature & Stamp
	olgrididic & olamp